



Bishop Wordsworth's School

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23 June 2021

Dear Students and Parents/Guardians

Publication of GCSE Results – Summer 2021

The examination results this year will be available via your Insight account from 8.00am on **Thursday 12 August**. This will allow you to confirm your Sixth Form, College or Training place at the earliest opportunity or speak to us in school if you need help to support the transition to the next stage of your education.

Please note **no results will be given out by telephone or e-mail** - If you are unable to access your results via Insight please send a stamped-addressed envelope to the school marked for the attention of the Examinations Officer and the results will be posted to you on the results day.

From 9.30am, you will be able to come in to school to meet with your friends on the No.11 lawn to celebrate your achievements together, if you wish.

If you want help to secure a Sixth Form, College or Training place or have concerns regarding your results then please contact the school by email (see details below), including a contact number, and you will be allocated an appointment with a member of the Sixth Form Team. They will be in school to help you with your decision-making process during the day and you will be able to discuss your concerns over the phone or in person – please bring in a copy of your results if you do come in for an appointment. **Please remember that all discussions concerning results and your next steps should only be held with the Sixth Form Team, as other members of staff will not have access to the full range of information this year due to the different processes used to determine the final grades.**

Contact details:

sixth@bishopwordsworths.org.uk for an appointment with the Sixth Form Team, Mrs Armstrong for post 16 options or for any general questions you may have.

Please note that full instructions on confirming your place at BWS in Year 12 for September 2021 will be sent out by the Sixth Form Office by the end of term.

Update on Earlier Assessment Information

Information regarding the assessment of work can be found on the BWS Teacher Assessed Grades 2021 webpage in items 1 – 4:

<https://www.bishopwordsworths.org.uk/main-school/home/teacher-assessed-grades-2021/>

N.B. It was originally stated that marks for assessments used to determine grades this year would be provided when final grades were issued by the exam boards. This will not now be the case: only the exam board grades will be issued. JCQ have made it clear that grades

are to be awarded holistically and reflect their grade descriptions. The marks achieved are therefore only one part of the grading process and could, on their own, give a misleading impression of how grades were determined. However the marks for each piece of evidence will be provided on request.

Student's Right & Grounds for Appeal Summer 2021

Student's right to appeal – Students (including private candidates) who feel a grade they've received is wrong can appeal, there's an appeal process unique to this summer series for them to follow.

Grounds of appeal – Ofqual has produced a document called *Student Guide to Awarding: Summer 2021* to help explain the process.

(This document can be accessed on the BWS Teacher Assessed Grades 2021 webpage in Item 7)

Information and the forms for submitting an appeal can be found on the BWS Teacher Assessed Grades 2021 webpage in item 6:

<https://www.bishopwordsworths.org.uk/main-school/home/teacher-assessed-grades-2021/>

The appeals process is limited this year and there are two types of appeal: **priority** and **non-priority**. Both have two stages – a centre review, which will check for a **procedural error**, an **administrative error**, or both. Then an awarding organisation appeal that checks if the centre made **procedural** or **administrative errors**, if they themselves made an **administrative error** and checks the **academic judgement** of the centre. The timeframe and deadlines for the appeals is as follows:

Key Dates for priority appeals*

10 August to 16 August 2021	Window for students to request a centre review
10 August to 20 August 2021	Centres conduct centre reviews
10 August to 23 August 2021	Centres submit appeals to awarding organisations

**A priority appeal is only for students applying to higher education who did not attain their firm choice (i.e. the offer they accepted as their first choice) and wish to appeal an A level or other Level 3 qualification result.*

Key Dates for non-priority appeals

From results day to 3 September 2021	Window for students to request a centre review
From results day to 10 September 2021	Centres conduct centre reviews
From results day to 17 September 2021	Centres submit appeals to awarding organisations

To summarise - the main stages of the process are as follows:

Stage one – Centre review

- If a student feels their grade is wrong, they should speak to their school or college first to check if there was a mistake in determining or submitting the grade.

- If there was a mistake, schools and colleges can submit a revised grade to the exam board to consider.

Stage two – Awarding organisation appeal

- If schools and colleges don't find a mistake but the student still believes that their grade is wrong, they can ask their school or college to submit a formal appeal to the exam board for them. Students can appeal if they believe any of the following applies:
 - there was an error in the way the school or college followed or applied its procedure for determining their grade
 - the school or college did not make a reasonable judgement when deciding which evidence to use to determine their grade
 - the school or college did not make a reasonable judgement about their grade based on the evidence gathered.
- If an appeal is submitted to an exam board, schools and colleges will need to supply the complete evidence in support of the student's grade.

Deadlines

Appeals must be submitted to exams boards by 23 August 2021 for priority appeals (for students applying to higher education who did not get their first-choice place, and wish to appeal an A-level or other Level 3 qualification result), or by 17 September 2021 for non-priority appeals.

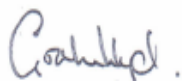
Correcting results

Students should be aware that their grade could go up, down, or stay the same this year. Once a finding has been made you cannot withdraw your request for a centre review or appeal. If your grade has been lowered you will not be able to revert back to the original grade you received.

All appeals should be submitted via the Examinations Office and be marked for the attention of the Examinations Officer ExamsOffice@bishopwordsworths.org.uk.

Finally, if you are continuing your studies with another educational provider or following a work-based training route, please advise us of your destination, as we need to collate these for all our Year 11 students. Please email the details of the school, college or training provider and the course you will be undertaking to sah@bishopwordsworths.org.uk.

Yours sincerely



G Lloyd
Deputy Headmaster