

**Bishop Wordsworth's School**  
**Post-Inspection Action Plan December 2022**

<b>Issue identified</b>	<b>Action</b>	<b>Cost</b>	<b>Responsibility</b>	<b>Time Scale</b>	<b>Success Criteria</b>	<b>Comments</b>
<b>Lack of implementation of IEPs and monitoring of impact</b>	Ensure that teachers adapt teaching with regard to IEPs and monitor impact in lessons	Staff time	Deputy Head Academic/SENDCo (with support from Deputy Head Pastoral) working with class teachers	Scheme in place fully by September 2023	Training for all teaching staff Summer 2023 SENDCo programme of lesson visits Spring/Summer 2023 Review of IEPs at the end of each term	More lesson observations/drop-ins planned by SENDCo Whole staff training session February 2023 Regular information to teaching staff (drip feed/ keeping SEND at the forefront) A planned programme of CPD – ASD strategies training 5 June booked
<b>Lack of whole school promotion of reading and monitoring of impact</b>	Ensure that reading is promoted for all students across the full age range, and that engagement is monitored especially for pupil premium, minority groups and SEND students	Staff time Funds for purchase of suitable reading resources for 25 tutor groups £2500 Significant enhancement of Library capitation needed to circa £4k/annum from September 2023 so that stock can be transformed. Library Development Plan to be drafted when Librarian in post. Additional librarian capacity and enhanced pay grades for librarians	Deputy Head Academic working with Heads of Departments (Driving reading work in curriculum) Deputy Head Pastoral working with Heads of Section (tutorial programme) Headmaster working with HoDs (Teams Enrichment Channels)	Scheme in place ready for start of 2023-2024 academic year	Additional reading resources in place ready for September 2023 Promotion of reading and library use start September 2023 More formal programme for tutor periods September 2023 Teams enrichment channels for Middle School and Lower School operating adequately by end of spring term 2023	Teams enrichment channel operating for Middle School. New librarian to be appointed to provide 5 day capacity, HM standing in for the present. HM working with student librarians to improve communications and promotion of library as a learning resource.

<b>Safeguarding and attendance – and policy compliance</b>	Ensure that Child Protection/safeguarding Policies compliant with statutory guidance from the start of each academic year. Strengthen attendance monitoring and intervention. Review all other policy review schedules to check re compliance	Staff time	Deputy Head Pastoral working with Company Secretary, pastoral staff and attendance officers	Annual review and adoption of policies Summer 2023. Review of timelines for other policies summer 2023	Policies reviewed and adopted by 27/6/2023. Other policy review timelines checked by July 2023 Attendance being chased effectively in all 3 pastoral sections by Summer 2023	This will be actioned in due course
<b>Lack of tracking of student engagement in extra-curricular programme</b>	Ensure that manageable arrangements are in place to monitor engagement by pupil premium, minority groups and SEND students especially	Staff time	Heads of Pastoral Section working with tutor teams	Start work with form tutors Spring/Summer 2023. Full scheme in place from September 2023	Form tutor surveys in place at end of spring term 2023 – info on minority groups sent through to pastoral offices	This will be actioned by the Heads of School
<b>Implement confidential reporting systems for student concerns</b>	Put appropriate systems in place for each section of school	Staff Time plus cost of software if digital	Heads of Pastoral Section	Purchase necessary software spring 2023. Promulgate to students early summer term so that initial use and follow up can be trialed before end of summer term	Follow up as necessary. Summary progress report to LT at end of summer term 2023	The student anti-bullying ambassadors have identified the app called Go Speak Up as the one they would like to use – we are in the process or setting this up.