



**MINUTES OF BWSPA COMMITTEE MEMBERS' MEETING**  
**held in the Year 12 Study Room on**  
**Thursday 3<sup>rd</sup> March 2022**

**Present:** Rob Jones (Chair), Barry Jones, Kate Doyle (Secretary- Minutes), Tarun Khurana (Treasurer), Terri Westlake, Nicolette Beardsmore, Lucy Schofield, Sarah Robertson, Clare Kanavagh, Onur Gunce, Gulin Gunce,

**Apologies:** Iain Oxley, Susie Andrews, Caroline Popham, Alicia Pawson, Tracey Glibbery

*Action column lists members by their initials*

	Action
<p><b>1. Welcome</b> The Chair welcomed everyone</p>	
<p><b>2. School Update from Barry Smith</b></p> <p>No specific Funding requests today Exams will be taking place Year 7 Offers went out this week to 160 boys 350 Sixth Form offers going out = 200 places Prefect Selections are taking place MUGA area launch has started – the first fundraising event that co-ordinates all the respective groups (School, Friends &amp; Alumni) All Sports, trips &amp; Music events are taking off</p> <p><b>Rob raised:</b></p> <p>Science block – decision on Funding to be made July/Aug Bags to School – Clare Kavanagh – need to agree where drop off point for Bags will be 1000 Club – need to decide what to do with regards to Winners who have not claimed their prizes – Barry to check legality here. Stuart wants us to ensure we have done everything we can to track them down before releasing the funds back into the pot</p> <p><b>Other Questions:</b></p> <p>No 11 Gate update – still ongoing</p>	BS
<p><b>3. Minutes of the previous meeting</b></p> <p>The minutes of the meeting held on 20<sup>th</sup> January 2022 were AGREED. (NB proposed, TW</p>	

	Action
seconded)	
<p><b>4. Matters Arising</b></p> <p><b>Music Partnership</b></p> <p>Need new parent from Committee to work with Lewis Edney as SL is currently unable to assist on this</p> <p><b>MUGA Update (Caroline Popham)</b></p> <p>Caroline advised that a consultation evening for parents took place just before half term and everyone agreed that the aim should be to raise funds to build a larger pitch (cost around £200k, waiting for the final costing from the supplier.</p> <p>The Committee discussed that the need to highlight what we are raising funds for – particularly the MUGA event. Could flag this up when advertising prices for events – e.g Summer Dance – advise parents £20 of £40 ticket price is going towards BWSPA fundraising etc.</p>	ALL
<p><b>5. Finance Update (TK)</b></p> <p>SWGS money has gone across £1000 to be reserved for Fund match with Wates Need £1200 to be held for Rain &amp; Shine</p> <p>Current Account balances: £10160 + £5191 (minus £2200 referred to above)</p>	
<p><b>6. 1000 Club (Iain Oxley)</b></p> <p>278 tickets going out a month (122 participating players!) 1080 parents to target !! Shall we increase prize funds? Supposed to award 50% of the profits to the participants Double Draw taking place in Easter Suggested From May we increase prize values Need to increase awareness of 1000 club as Gulin pointed out that none of the parents in her whatsapp group had heard of it Suggested we create a Direct mailing to parents</p> <p>Kirsten offered to do a push on this, a double for April and to inform parents</p>	IO OG GG  KW

	Action
<p><b>7. Planning for Future Events/Activities.</b></p> <p><b>Quiz evening – Friday 25<sup>th</sup> March (7pm to 10pm)</b>  100 people max – Price £10 per person (entry + food)  Fry &amp; Tuck Fish &amp; Ship Van – can only cater for 60 people. Need to cater for 40 people from Stoby's  Fry &amp; Tuck turn up at 8.15 &amp; Sarah Robertson will go and collect the Fish &amp; Chips from Stoby's during the Quiz  Need a Drinks Licence (RJ)  Cash Bar  Need someone for the Bar  Nicolette &amp; Phil running Quiz Questions  Advert etc to be sorted with KW asap  Will run Raffle – Prizes (Charles offered to donate some Champagne)  Heads &amp; Tails Game – need to remind parents to bring cash  Display Boards to be put up  NB &amp; Phil arriving when school finishes to set up</p> <p><b><u>PMN – This event has now been CANCELLED</u></b></p> <p><b>Rain or Shine – Friday 17<sup>th</sup> June</b></p> <p><b>Summer Dance – Friday 1<sup>st</sup> July (TW)</b></p> <p>All booked  Need to advertise it but not too early so agreed to just Save the Date at this point  Costs = £22.50 per person  Price =  Need to issue a Save a Date now in one go- NB  Need a Dance Poster to be issued before Easter – KW</p> <p><b>Bags to School/Swishing – Thursday 31<sup>st</sup> March (Clare Kavanagh)</b></p> <p>£5 to attend plus bring a bag of clothes  All clothes left over get donated to Bags to school and School receives a payment per kg  KW to look into Just Giving through BWSPA website as would then get 25% on each ticket as well  Funds will go towards the MUGA (Pitch In)  Drop off bags 24/3/22  Sale taking place on 31/3/22  Clothing being collected by Bags to School on 07/04  Letter going out via Insight on 4<sup>th</sup> March</p> <p><b>Gulin – Old School Photos</b></p> <p>Opportunity to raise funds from selling old photos etc. of relatives of current students</p>	<p>SR</p> <p>NB KW</p> <p>CT</p> <p>KW</p> <p>NB KW</p> <p>CK KW</p> <p>GD CP</p>

	Action
<p>Need to brainstorm with Committee Caroline been showing some photos in the Wordsworth magazine</p> <p><b>Rugby Tour Raising</b></p> <p>Auction event taking place Friday March 18<sup>th</sup> (letter just been issued) Need to get details on BWSPA website Sold 79 tickets, so far (£10 each for food and one drink) There will be a raffle and an auction. The List of Auction lots have gone out and here is a LIVE link. <a href="https://app.galabid.com/bwsrugbytour2022/items">https://app.galabid.com/bwsrugbytour2022/items</a> (a letter did go out this week to whole school) These items could go for a bargain so people can bid now. Holidays, marmalade, cakes, rugby tickets, signed shirts. If anyone would still like to come please buy a ticket on WisePAY.</p>	KW
<p><b>8. Committee Vote:</b></p> <p>Rob suggested to the Committee that we donate £5000 to the MUGA fund. KD proposed, KW seconded. All agreed.</p>	
<p><b>9. AOB</b></p> <p>Email everyone who attended meeting today to get phone numbers to add to whatsapp</p> <p>Uniform Sales – NB going to ask for Sat 26<sup>th</sup> March – need volunteers NB going to check if we can use Dining Hall as Year 12 Study Room will have been used for Quiz the evening before</p>	<p>KD</p> <p>NB</p>
<p><b>10. Dates of Future BWSPA Socials &amp; Meetings</b></p> <p>All meetings start at 7.30 pm and are limited to 1.5 hours Next meeting – Thursday 7<sup>th</sup> April in the Year 12 Study Room</p> <p>Next meeting schedule:</p> <ul style="list-style-type: none"> <li>• Thurs 12<sup>th</sup> May in the Year 12 Study Room</li> <li>• Thurs 9<sup>th</sup> June in the Year 12 Study Room – To be confirmed</li> <li>• Thurs 7<sup>th</sup> July in the Year 12<sup>th</sup> Study Room</li> </ul>	ALL

Any comments or queries about the above minutes or the activities of the BWSPA please email the Secretary via [parents.association@bws-school.org.uk](mailto:parents.association@bws-school.org.uk)