



## MINUTES OF BWSPA MEETING HELD ON Tuesday 14 January 2020

**Present:** Susie Andrews, Nicolette Beardsmore (Secretary), Julia Forder (Treasurer), Rob Jones (Vice Chair), Tarun Khurana (Assistant Treasurer), Lucy Schofield (Secretary – minutes), Barry Smith (Bursar) and Paul Tayler

**Apologies:** Kate Doyle (Assistant Secretary), Tracey Glibbery, Wijendra Peiris (Chair), Shelia Symes and Iain Oxley

*Action column lists members by their initials*

	Action
<p><b>1. Welcome</b> NB standing in for the Chair welcomed everyone and noted apologies.</p>	
<p><b>2. School Update</b></p> <p>a) BS announced the good news that there have been a good number of applications to the 6<sup>th</sup> Form, including more girls than expected. Figures are currently 63 girls, 123 external boys and 45 BWS boys. Once the rest of the BWS boys apply can expect a total of 240 applicants. Previous statistics show that this will equate to approx. 120 students actually taking up places in September 2020, a figure the school is pleased with.</p> <p>b) BS will talk to SDS regarding storage of second hand uniform and report back to NB.</p>	BS
<p><b>3. Minutes of the Previous Meeting</b> The minutes of the meeting held on 7 November 2019 were AGREED.</p>	
<p><b>4. New Initiative – Home Run</b> Committee decided this sounded like an interesting car sharing mobile app initiative, which was good for the environment and might reduce parking issues. However, as it is a private endeavour there were questions regarding safeguarding, data sharing and also cost. The school would have to sign up to the scheme. NB to discuss with SDS and committee to decide whether BWSPA might donate funds to set up the scheme if SDS wished to proceed with it.</p>	NB
<p><b>5. Funding Requests/ Expenditure</b></p> <p>a) Sports Field shed roof. Committee agreed to pay for roof and sliding doors a total of £1962.75. NB to inform BS of committee's decision.</p> <p>b) Chapel beanbags have been a great success, especially allowing boys to enjoy the chapel in a more informal way outside of formal services and during lunchtime clubs. MS to write copy about beanbags and send to NB to publicise on Facebook, Twitter, BWSPA school website page etc.</p> <p>c) Request from DT department for Disc sander. Current 2 sanders are broken. New equipment will allow for more productive workshop lessons. DT department will carry out all work necessary to install the equipment. Cost £429.17 exc VAT. Committee agreed to fund. NB to inform BS.</p>	NB  MS/NB  NB

<p><b>6. Review of Past Events/ Activities</b></p> <p>a) Christmas Draw</p> <ol style="list-style-type: none"> <li>i. PT has written full instructions on how to run the raffle (both on line and paper tickets). Agreed this will be stored in a 'How To...' file by secretary so it can be referenced for future events.</li> <li>ii. Raffle made £724, approx. 50% of last years' profit. The average purchase size has gone down. Agreed, despite cost of £60, it was worth printing paper tickets to sell at Christmas Fayre as approx. £200 worth of tickets were sold at the Fayre.</li> </ol> <p>b) Christmas Fayre</p> <ol style="list-style-type: none"> <li>i. Profit from the fayre was approximately £1800</li> <li>ii. Stallholders feedback was generally positive, liked the new layout and were relatively happy with the footfall. Main complaint was that stallholders near the entrance were cold. BWS musicians were good as was the new PA system</li> <li>iii. Stallholders to be asked if a Sunday would be better, however general committee opinion was that footfall would be better on a Saturday when people are coming to town to shop.</li> <li>iv. Agreed to run the fair again next year on Saturday 21 November</li> <li>v. Ideas for future fayre: <ul style="list-style-type: none"> <li>● Jobs to be shared out</li> <li>● Someone to formally open fair</li> <li>● Fayre to be advertised in school to boys eg in assembly, tutor time</li> <li>● In September, target Yr12s who might want to raise funds</li> <li>● Route from No 11 worked well - volunteers to stand at gate</li> <li>● Seek sponsor for glass/ re-useable water bottles to give stall holders</li> <li>● Extra BWS stalls e.g. water to wine, nail bar?</li> </ul> </li> </ol>	<p>NB</p>
<p><b>7. Planning for Future Events/ Activities</b></p> <p>a) <b>Quiz Night</b> (NB) – 7<sup>th</sup> February 2020</p> <ol style="list-style-type: none"> <li>i. Will take place in 6th Form Study Room which it is estimated can hold approx. 100 people</li> <li>ii. NB to ask can we use toilets in E-Block</li> <li>iii. Tea &amp; coffee to be available for people to help themselves, donation bowl</li> <li>iv. NB go to Booker purchase chocolate &amp; wine prize, and chocolate &amp; crisps to sell at bar plus wine &amp; beer. (Approx. 20 bottles of wine sold last year, not much beer). Also to buy condiments – ketchup, mayonnaise, salt, vinegar.</li> <li>v. PT agreed to run the bar</li> <li>vi. LS agreed to take photos at event and provide wooden spoon</li> <li>vii. SA to donate winners' prize cup from a new game company 'TWAT'!</li> <li>viii. RJ to look in to Quiz Challenge/ shield which could be engraved with winning team's name</li> <li>ix. Set up NB, TK available from 6.30pm. NB to collect table cloths &amp; napkins from BWS cupboard. SA to help clear up.</li> <li>x. NB to ask Terry/ Fryer Tuck about cutlery. Wine glasses from Terry?</li> </ol> <p><b>b) Mothers &amp; Sons</b></p> <p>Committee to come up with ideas and email NB by end of January. If no suitable</p>	<p>NB</p> <p>PT LS SA RJ</p> <p>NB/TK</p> <p>NB</p> <p>All/NB</p>

<p>ideas arise, event to be cancelled this year. NB to investigate possible alternative karate instructor.</p> <p>c) <b>Fathers &amp; Sons (WP)</b> Vince Jenkins will come and talk about scuba diving. WP to organise</p> <p>d) <b>Summer Ball (TG)</b> TG has met with Roger Crisp. Agreed that it will be a low key fun event. No fancy dress. Looking for a free/ cheap venue. TG to feedback at next meeting.</p> <p>e) <b>Wordsworth Magazine</b> NB to ask magazine for free one page advert (in lieu of helping with set up costs for last year's magazine) NB to ask MS to re-write copy for the BWSPA page Committee to feedback to NB about last year's copy by 24 January</p>	<p>WP</p> <p>TG</p> <p>NB</p> <p>All</p>
<p><b>8. Fundraising Initiatives for 2020</b></p> <p>a) Pewter badge with school logo – RJ to bring to next meeting.</p> <p>b) Discussed that an auction and a champagne or wine tasting could also be considered as a future autumn event and that Charles Taverner could be asked to talk about champagne. TG to follow up.</p>	<p>TG</p>
<p><b>9. AOB</b></p> <p>a) NB to look in to setting up a Dropbox account so all files and instructions can be stored in one place for committee members to access.</p> <p>b) NB to feedback to Andrew (IT) regarding BWSPA files and page on the new school website. Currently difficult to access and not fully updated.</p> <p>c) Easy Fundraising has made just over £4900. NB to ask if the details can be added as a to the school website pages.</p> <p>d) Second Hand uniform sale dates – SA can do 14<sup>th</sup> &amp; 21<sup>st</sup> March. Dates TBC.</p>	<p>NB</p> <p>NB</p> <p>NB</p>
<p><b>10. Dates of Future BWSPA Socials &amp; Meetings (starting at 7pm)</b></p> <p>Thursday 12 March 2020 Tuesday 12 May 2020 Thursday 25 June 2020</p>	