



**MINUTES OF
Bishop Wordsworth School Parent's Association (BWSPA) Annual General Meeting**

7:00pm Tuesday 7 November 2019

Present: Susie Andrews (SA), Nicolette Beardsmore (NB), Penny Calvert (PC), Kate Doyle (KD), Julia Forder (JF), Rob Jones (RJ), Tarun Khurana (TK), Wijendra Peiris (WP), Lucy Schofield (LS), Paul Tayler (PT), Terri Westlake (TW), Jo Woods (JW) and Stuart Smallwood (SDS)

1	Welcome: WP welcomed everyone to the meeting.
2	Apologies: Charles Taverner and Tracey Glibbery
3	Minutes of previous AGM (6 November 2018) <ul style="list-style-type: none"> • PC proposed the minutes of the last AGM be adopted and LS seconded.
4	Chairman's Introduction and Report <ul style="list-style-type: none"> • WP explained that the year had started well but work commitments have meant that he was away for significant period of time and he was very grateful for the other members of the Committee for their support in ensuring the year's planned events went well, in particular: the Christmas Fayre in November 2018, the Skittle evenings for new year 7s and their families, the Christmas and Summer Draws and, in particular, the move to an electronic raffle. • The BWSPA had purchased 6 new table tennis tables, 2 basketball hoops and a large display board.
5	Treasurer Report <ul style="list-style-type: none"> • PT provided a copy of the accounts and a summary page and stated that the past school year was very successful, and events had made significant amounts over the year. There were a couple pieces of information missing with regard to the 1000 Club but these would be submitted shortly, at which point the Accounts would be ready for a final sign off. • • BWSPA made contributions to BWS in Financial Year 2017/18 towards Prizes for prize giving (£50), new seating in the library (£388) and a massive £24,000 for a new school minibus. • The accounts were accepted.
6	President of the BWSPA, The Head Master <ul style="list-style-type: none"> • SDS confirmed that the hard work of the BWSPA over the past year is much appreciated. As a direct result of the ping pong tables, the School is not starting to win table tennis competitions. They provide a social and energetic alternative to mobile phones. Which has led to an improved atmosphere within the School. The new basketball hoops were due to arrive shortly and the display boards had already been used for 6th Form Open evenings.
7	Election of Auditors <ul style="list-style-type: none"> • PT confirmed that the current auditors, Fawcett's, have provided assistance with checking documents, submitting returns to the Charities' Commission as well as overseeing the accounts and recommended they be retained. • RJ proposed and JW Seconded: Fawcett's elected Auditors for 2019/20.
8	Election of Office Holders <ul style="list-style-type: none"> • WP'S ongoing work commitments meant that that it would be hard for him to continue as

	<p>Chair and he had hoped to step down but no volunteer had stepped forward to replace him but if a Vice-Chair could be found, he would be willing to continue, albeit in a reduced capacity until a replacement can be found.</p> <ul style="list-style-type: none"> NB also intended to step down as Secretary, in part due to a medical condition affecting her hand but as no-one had volunteered, members agreed to appoint a Deputy Secretary to cover minutes for one year and Nicolette would stay on as Secretary for one more year <ul style="list-style-type: none"> Chair: Wijendra Peiris (Nominated by PT, seconded by PC) Vice Chair: Rob Jones (Nominated by SA, seconded by LS) Treasurer: Julia Forder (Nominated by WP, seconded by LS) Secretary: Nicolette Beardsmore (confirmed in post) Deputy Secretary (minutes): Lucy Schofield (Nominated by JW, seconded by PC) Assistant Secretary: Kate Doyle (Nominated by WP, seconded by TW) Assistant Treasurer: Tarun Khurana (Nominated by WP, seconded by NB) 1000 Club Organiser: Iain Oxley (confirmed in post)
9	<p>Vote of Thanks</p> <ul style="list-style-type: none"> WP thanked PT, NB, LS and JF for ensuring the Committee fulfilled its functions during his absences. The BWSPA would like to offer its thanks to Paul Taylor for his role as Treasurer over the past two years.
10	<p>AOB</p> <ul style="list-style-type: none"> None. Date of next AGM to be advised.