



**MINUTES of the BWS Parents' Association (BWSPA) Annual  
General Meeting  
7.30 pm Thursday 4 February 2021**

**Present:** Rob Jones (Acting Chair - RJ), Nicolette Beardsmore (NB), Penny Calvert (PC), Kate Doyle (KD), Tarun Khurana (TK), Kirsten Webster (KW), Iain Oxley (IO), Sarah Robertson (SR), Lucy Schofield (LS), Paul Tayler (PT) and Jo Woods (JW).

<b>Minutes</b>	
<b>1. Welcome and Apologies</b>	RJ welcomed everyone to the meeting. There were apologies from Susie Andrews, Julia Forder and Wijendra Peiris.
<b>2. Minutes of the Previous AGM held on 7 November 2019 - APPROVED</b>	RJ proposed the minutes of the last AGM be approved and LS seconded.
<b>3. AGM Reports</b> <b>Reports were posted on the BWSPA webpage for comment:</b>	a) President of the BWSPA – Headmaster (SDS) b) Report of the Trustees and Financial Statements for the Year Ended 31 July 2020 for Bishop Wordsworth's School Parents' Association including the outgoing Chair's Report PC proposed that the AGM Reports be approved and NB seconded
<b>4. President of the BWSPA – Dr Stuart Smallwood, Headmaster</b>	SDS noted that this had been a strange year but the Parents' Association was still making a significant impact on the life of the School. In particular, via the new sports equipment which had been extensively used during the early stage of the pandemic when the School was open.
<b>5. Election of Auditors</b>	Members noted that the current auditors, Fawcett's, have provided assistance with checking documents, submitting returns to the Charities' Commission as well as overseeing the accounts and offer good value for money and for these reasons they be retained. PC proposed that Fawcett's be elected Auditors for 2020/21 and PT Seconded
<b>6. Election of Office Holders (NB)</b>	Chair: Rob Jones (Nominated by NB, seconded by TK) Vice Chair: No nominees - vacant Treasurer: Julia Forder (Nominated by RJ, seconded by NB) Assistant Treasurer: Tarun Khurana (Nominated by RJ, seconded by LS) Secretary: No nominees - vacant Secretary (Minutes): Kate Doyle (Nominated by NB, seconded by TK) Deputy Secretary (minutes): Lucy Schofield (Nominated by RJ, seconded by NB) 1000 Club Organiser: Iain Oxley (Nominated by RJ, seconded by LS)

<b>Minutes</b>
<b>7. Votes of thanks to outgoing Committee Members</b> RJ thanked the outgoing members of the Committee Wijendra Peiris and Nicolette Beardsmore for their contributions and support during their terms of office.
<b>8. Date of the next meeting</b> Despite the delay to this meeting, members agreed that the next AGM should be held in November 2021 as in previous years.

The meeting ended at 19:52