



**MINUTES OF
Bishop Wordsworth School Parent's Association (BWSPA) Annual General Meeting**

7:00pm Thursday 25th November 2021

Present: Rob Jones (Chair), Dr Smallwood, Kate Doyle (Secretary- Minutes), Tarun Khurana (Treasurer), Terri Westlake, Kirsten Webster, Charles Taverner, Nicolette Beardsmore, Lucy Schofield, Onur Gunce, Gulin Gunce, Alison Rawlins, Sara Cunningham, Tamara Everington, Julia Hammond, Sarah Robertson

1	<p>Welcome: Rob Jones welcomed everyone to the meeting.</p>
2	<p>Apologies: Susie Andrews, Julia Forder, Iain Oxley</p>
3	<p>Minutes of previous AGM (4 February 2021)</p> <ul style="list-style-type: none"> • TK proposed the minutes of the last AGM be adopted and RJ seconded.
4	<p>President of the BWSPA, The Head Master Dr Smallwood welcomed everyone to the AGM and thanked the Committee for all their hard work over the past year.</p>
5	<p>Chairman's Introduction and Report – summarised as follows, the full report is on the School website:</p> <p>Rob Jones commenced his speech with a warm welcome to a number of new members. An update followed of the fundraising activities that had taken place over the past year and unfortunately how many key events had to be cancelled due to Covid. However, our first virtual fundraising event - a Christmas Fair took place in Nov 2020 and was a great success.</p> <p>Iain Oxley stepped forward to resurrect the neglected 1000 club and it has now become a significant revenue stream for the BWSPA contributing just over £2000 to the BWSPA account.</p> <p>Committee meetings were held thanks to Microsoft Team Meetings, the attendance of members and the level of input was excellent.</p> <p>In the New Year a new BWSPA website was developed by Kirsten Webster and proved to be an excellent portal for us to launch new events and the Eater Raffle.</p> <p>In May 21 we were asked to fund a new Library Software that would replace the old unsupported version in place. This would give access not only to staff but also allow students to use this for their own needs. This was approximately £2000 and very much appreciated.</p> <p>Finally, in June we were able to meet Face to Face in the Headmasters Garden. Requests for an upgrade to the laser cutter were agreed for the DT Workshop at just over £1000, we also agreed to the Speech Day Prizes and put up an additional prize of £25 for a student who the school thought best reflected the ethos of the BWSPA.</p>

	<p>A full list of events funds raised and spend will be available through the Treasurer report.</p> <p>RJ thanked our President, Dr Smallwood for his open updates of School life at the Committee Meetings throughout this last year. He also thanked Tarun for stepping up early due to unforeseen circumstances to Treasurer, Kate for her role in getting minutes out to all. Nicolette who even having stepped down from the Secretary role, continued to manage this though this last year, and Kirsten who has brought a new dynamic to the committee and bring her skills and knowledge to the BWSPA and to all the existing and new committee that have joined during this time and their input has been invaluable.</p>
6	<p>Treasurer Report</p> <ul style="list-style-type: none"> • TK provided a draft copy of the accounts and a summary page - Accounts still to be signed off • BWSPA made contributions of just over £2000 to BWS in FY20/21. • Free Reserves amounted to £13,968. • Net income is shown as £3633 but this did not take into account £1122 for the Theatre company costs. Revised figure = £2511 • The accounts were accepted.
7	<p>Election of Auditors</p> <ul style="list-style-type: none"> • RJ confirmed recommended the current auditors, Fawcett's be retained. • RJ proposed and KW Seconded: Fawcett's elected Auditors for 2021/2022.
8	<p>Election of Office Holders</p> <ul style="list-style-type: none"> • Chair: Rob Jones (Nominated by CT, seconded by LS) • Vice Chair: Charles Taverner (Nominated by RJ, seconded by KD) • Treasurer: Tarun Khurana (Nominated by RJ, seconded by NB) • Secretary (minutes): Lucy Schofield (Nominated by RJ, seconded by CT) • Second Hand Uniform: (still to be placed) • Assistant Treasurer: Sarah Robertson (Nominated by LS, seconded by RJ) • 1000 Club Organiser Onur Gunce (Nominated by RJ, seconded by KW) • Communications Secretary: Kirsten Webster (Nominated by RJ, seconded by KD)
9	<p>Vote of Thanks</p> <ul style="list-style-type: none"> • The BWSPA would like to offer its thanks to Lucy Schofield, Julia Forder and Nicolette Beardsmore for all their help over the years • The Committee also thanked Rob Jones for all his efforts keeping the Committee together over a difficult 2 years.
10	<p>AOB</p> <ul style="list-style-type: none"> • Date of next AGM to be advised.

The AGM finished at 7.28pm