

**Minutes of the BWSPA meeting held on
8th May 2025 in the Smallwood Study Room, BWS**

Present: Tom James (chair), Bea Longthorp, Katharine James, Emma Headington, Onur Gunce, Sarah Robertson, Kate Doyle, Kenecki Nduka-Richard.

Welcome and Apologies

Apologies received from: Dr Smallwood (Headmaster), Kirsten McLachlan Webster, Richard Forrester, Maureen Swan, Hannah Richards, Karen Adams.

School Update and Funding Requests:

No representatives or new requests from BWS however the mini-bus has finally been purchased and is in having it's gearbox fixed. The committee has been asked to provide the wording for the back of the minibus ("Donated by the BWS Parents Association") and the artwork is being provided by the art department. The committee would like an official 'handover' to be used as a publicity event and to ask the Salisbury Journal to attend. BL to arrange with BS. In view of the final cost of the minibus the committee have decided they can fund a full 10x table tennis tables as well. BL to inform the school.

Minutes of the Previous Meeting held on March 12th & Matters Arising Accepted.

Forthcoming Events/Activities

- Sports Days. Mr D-G has said we cannot use the pavilion as it's already in use by the kitchen staff running a BBQ and we're unable to put a freezer in the pavilion either. The Sports Days will have to be equipped by gazebo, urn and cool boxes. In view of this additional work the committee decided just to trial one (Y7&8 on 23/5/25). KJ and BL to arrange.
- Rain or Shine – booked for 4/7/25 – flyers arrived. Banners to go up outside the school and on the Tesco's roundabout. Flyers and posters to be distributed. BL and KA with KD.

- Incoming Y7 parents eve – booked for 25/6/25 BL to contact Louise Drummond (head of lower school) to ask if we can serve drinks before the evening this time as last year we were not allowed to and missed out on a lot of custom as parents left straightaway. BL also to ask if the house suppers are happening this year as they might be a good place to hand out Smarties for the Smarties fundraiser.
- Big Bash Cricket – 21/6/25, BL has sent an email out via school asking for volunteer support.
- Pitch side teas – home games at BWS Britford Lane will be 13/9, 20/9, 4/10, 18/10, 8/11, 15/11, 22/11, 29/11. An opportunity to serve refreshments.
- Touch Rugby events – 28/6/25. The BWSPA have been asked by Mr D-G to run a bar at an all day Rugby event which is being held to raise funds for the MUGA and also Mrs Paxton return. It was agreed by the committee that the funds raised by the BWSPA could be spent on the MUGA but not equipment for Mrs Paxton's return as it doesn't fit within the committee's constitution.
- Christmas Fayre – 22/11/25.

1000 Club Update

Currently the 1000 club has 101 parents signed up with a total of 244 tickets
£1890.50 in the bank.

Finance Update

Total = **£15,250.12** (bank accounts and PayPal)

Since the last meeting this has included:

Income

£1300 1000 club
£1181.43 Uniform sales
£521.83 Bingo night (£604.51-£82.68)
£105.04 Charity donation
£12.82 Interest

Outgoings

£23,995 BWS minibus
£2,572.65 FOSWGS Christmas Fair payment

AOB

- Formal policies for the BWSPA have been prepared by TJ, reviewed, amended and agreed by the committee. These will be reviewed on an annual basis at the AGM.
- KJ has created an A5 flyer to be handed out to parents at the incoming Y7 parents evening with information and QR codes for various events and ways of becoming involved.
- TJ will set up a WhatsApp group with a code to join for any parent volunteers. This will be added to the flyer and can be circulated to gather volunteers to help on an ad-hoc basis.
- Skittle evenings dates were proposed. SR will contact the pub and see if it's available.
- AGM date set for 12/11/25

Meeting closed at 20:45

Next meeting 18th June 2025.