

**Minutes of the BWSPA meeting held on
18th June 2025 in the Smallwood Study Room, BWS**

Present: Tom James (chair), Bea Longthorp, Katharine James, Emma Headington, Onur Gunce, Bipin Raj, Hannah Richards, Dr Smallwood (Headmaster), Webster Gauhar.

Welcome and Apologies

Apologies received from: Kirsten McLachlan Webster, Richard Forrester, Maureen Swan, Karen Adams. Sarah Robertson, Kate Doyle, Kenecki Nduka-Richard, Emma Jones.

School Update and Funding Requests:

- 1 Introduction – Webster Gauhar (BWS Bursar from 9/6/2025)
- 2 Leadership changes – Head 2025-2026 Mike Thorne, Head from 1/9/2026 recruited but tbc. Jemima Edney departing for another school. New Assistant Heads for Curriculum Innovation, Timetabling, Safeguarding and Personal Development, all permanent posts from 1/9/2026, details to be shared with parents shortly. Other appointments consequent on these tba. We are fully staffed for September!
- 3 Exams – nearly finished; contingency day is 25/6/2025 which marks the close of the season.
- 4 Bids to Education Funding Agency both failed; the Dining Hall missed by some way, but the Friary Block was a narrow squeak and may be appealed
- 5 Teachers' Pay Rise only partly funded – 4% in total but only 2.8% funding will probably come to school. Each 1% is a shortfall of £70k+
- 6 Lots of BWS Adventure activities across the age groups, for which the additional minibuses courtesy of BWSPA is hugely helpful as one of the older buses is about to be 'retired'...

No new funding requests from the current leadership team. It is anticipated that the interim headmaster is unlikely to make any large funding requests but the committee are keen for the department leads know that the committee are open to smaller, individual requests.

Minutes of the Previous Meeting held on May 8th & Matters Arising Accepted.

Forthcoming Events/Activities

- Rain or Shine – booked for 4/7/25. BL, KA and KD to run refreshments stall. Banner has been put up on the large Tesco roundabout and flyers will be handed out at the incoming Y7 parents evening. It's been advertised on Facebook and Instagram, a flyer has been emailed to all parents. Only 48 tickets sold so far (last year 120.) BL to ask if the school will push it on their Instagram feed, to send it to all incoming Y7 parents, for KN_R to do another push on social media and for SR to send it to all the current WhatsApp class reps we do have. Site team have been informed and been given copies of the risk assessment and insurance documents.
- Incoming Y7 parents eve – booked for 25/6/25. KJ, HA, KM and EG to run bar. Louise Drummond has given us permission to serve drinks before the talk this year. No house suppers this year and the boys will not be attending the talk. BL to confirm that Louise Drummond wants the BWSPA to give a 5x minute talk. KJ has created A5 flyers to distribute to all parents on the evening with details of the 1000 club, QR codes to volunteer and details of the second hand uniform. It was also discussed whet her the new mini bus could be park pre dominantly near the entrance (possibly with balloons/ribbons) to show off the work of the BWSPA to incoming parents.
- Big Bash Cricket – 21/6/25. SR and KJ to set up, SR has done a large Tesco order for drinks. Just enough volunteers throughout the day. EH and BL to clear up. Decided we'll use disposable glasses this year as we have so many and haven't heard back from the catering team if we can use their proper glasses. Mr D-G has OK'd us to leave tables, gazebo and cool boxes in the pavilion changing room for the week in between the events.
- Touch Rugby events – 28/6/25. Enough volunteers. TJ to set up and clear away. BL to do a stock take midweek to ensure there's enough leftover from the BBC and Y7 eve events.

1000 Club Update

Currently the 1000 club has 101 parents signed up with a total of 245 tickets

£2,002.25 in the bank.

Bank Balance £2,002.25

Uncollected Prizes -2018 £0.00 Cleared

Uncollected Prizes -2019 £0.00 Cleared

Uncollected Prizes -2020 £0.00 Cleared

Uncollected Prizes -2021 £0.00 Cleared Total number of Tickets £245.00

Uncollected Prizes -2022 £0.00 Cleared Monthly Prizes £90.00

Uncollected Prizes -2023 £540.00 To be Cleared Bank + Council Charges
£4.50

Uncollected Prizes -2024 £710.00 Return to Bws £150.50

Uncollected Prizes -2025 £425.00

Prepaid Balance for Future Draws £170.00 Total number of Parents
£101.00

Free Cash £157.25 Lost Parents (1) -£2.00

Available for Transfer £157.25 New Parents (1) £3.00

Finance Update

BWSPA accounts*

Total £17,648.94

Income since last meeting (after expenses):

Donations £132.15

Sports day £204.98

Uniform £1735.83

More Rain or Shine sales (sorry don't have exact figure)

Outgoings:

3 x TENS £63

AOB

- KJ to look into costing 'teardrop' banners for future BWSPA events.
- BL to start chasing prefects for skittles evenings.
- TJ to look into previous minutes to see what else the BWSPA has raised funds for (other than the minibus) as it would be good to promote at the incoming Y7 parents evenings.

Meeting closed at 20:30

Next meeting 18th Sept 2025.