

BISHOP WORDSWORTH'S SCHOOL

HOMEWORK POLICY

Definitions:

1. *'Parent(s)' includes guardian(s) or any person who has parental responsibility for the pupil or who has care of the pupil.*
2. *'Is to', 'are to' and 'must' are obligatory. 'Should' is not obligatory but is good practice and is to be adhered to unless non-compliance can be justified.*

POLICY

1. All pupils are expected to do homework which is regarded as an integral part of the learning process. Homework helps pupils reach a higher standard than would otherwise be possible. It also helps train pupils to work and learn independently.

PROCEDURE

2. Homework may include one or more of the following activities:

Reading	Following up classwork	Developing classwork
Researching	Lesson preparation	Independent work
Organising work	Working on problems	Coursework
Learning	Collecting	Constructing
Writing	Watching and listening	Interviewing

3. Written homework is to be regularly marked, dated and returned as promptly as possible according to the Bishop Wordsworth's School (the School) Assessment Policy and School/departmental marking policies.
4. Each September, a homework timetable is provided for parents and pupils in Years 7-11 inclusive. Pupils are expected to adhere to it.
5. Teachers are to record the homework set on Microsoft Teams.
6. The amount of time each pupil should spend on homework increases from about one hour each day in Year 7 to about two hours each day in Year 11. In the Sixth Form, pupils are expected to spend 4-5 hours per week in private study outside the classroom on each of their A Level subjects. They are also expected to spend similar time on their 4th option (Further Maths, EPQ or Core Maths).
7. Heads of Departments and teachers working in the Department are responsible for evaluating the Homework Policy on a regular basis and at least annually. The procedures are to be evaluated by Heads of Departments at least once a year.

MONITORING AND EVALUATION

8. This Policy is to be regularly monitored by Heads of Departments and the Leadership Team. It is to be reviewed biennially by Governors. The last 3 years' review history is below:

27 th June 2019	Minor updates
25 th June 2020	Minor updates
16 th April 2021	Minor updates

2 nd March 2022	Minor updates
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Annex:

A. Homework - Good Practice.

HOMEWORK - GOOD PRACTICE

1. The School has a corporate responsibility to set and mark homework and 6th form assignments.
2. Teachers are dependent on one another for a consistent approach to homework.
3. **Setting homework – Instructions for Teachers.**
 - a. **Do:**
 - (1) Plan ahead and set homework on the correct night.
 - (2) Set a meaningful task that can be done in the time available.
 - (3) Set homework before the end of the lesson.
 - (4) Tell pupils when and how the task is to be given in.
 - (5) Record the homework set on Microsoft Teams.
 - b. **Do not:**
 - (1) Set work when pupils are not listening.
 - (2) Set work right at the end of the lesson.
 - (3) Overload pupils with too much to do at the expense of other subjects.
4. **Collecting Homework.** Make sure the arrangements are
 - a. Understood by all.
 - b. Realistic.
 - c. Known by any pupils who do the collecting.
5. **Homework Not Done – Occasionally.**
 - a. Check the reason. If the pupil has been ill, decide whether they have to catch up.
 - b. Insist that the homework is completed, unless the pupil has been absent and does not need to catch up.
 - c. Do not enter into an argument.
6. **Homework Not Done - Several Times.**
 - a. Insist on the homework being completed and do not give up. It may be appropriate at this stage to ask *why* the work is not being done.
 - b. Enlist the support of the tutor in ensuring homework is completed. If necessary, inform the Head of Department.

- c. Use detention to do the homework or to do further work as a punishment.
- d. Consider supervision of homework at School (attendance at supervised Homework Club can be arranged through the Lower and Middle School Offices) in addition to any punishment.
- e. Consider additional supervised private study for sixth formers who default.

7. Homework Not Done – Repeatedly.

- a. Inform *Head of School/Year* as appropriate.
- b. Action that follows may include attendance at supervised Homework Club, daily/weekly report and letter to parents.