



BISHOP WORDSWORTH'S SCHOOL

Exeter Street, Salisbury, SP1 2ED

Tel: 01722 333851

Headmaster: Dr S D Smallwood, BSc (Hons) PhD NPQH



Cover Supervisor

Required ASAP

32.5 hrs a week / 39 weeks a year (a job share would be considered)

Monday - Friday 08:50 – 15:50

BWS Support Staff pay scale Grade E Points 18 – 19 (£19,476 - £20,203 FTE)

Actual pay (£14,520 - £15,063)

Closing date: 31 October 2021

This is an exciting opportunity to expand our team and appoint an additional cover supervisor to supervise classes in the short-term absence of the teacher across a range of subjects using plans and resources provided by them. This role is within a school where the pupils are actively engaged, want to learn and where there is minimum disruption to lessons.

When not required to cover lessons, the role will include other duties including routine admin tasks and Reception cover.

The successful candidate should be energetic, enthusiastic, willing to learn new skills, self-motivated, well organised and a good team worker. This is a varied role where no two days are the same, it is essential therefore that the successful candidate must be able to work under pressure and have a high level of personal drive, energy and resilience.

You will possess good literacy and numeracy skills, the ability to work effectively with students is essential as are excellent IT skills. Experience in this field is desirable, however not essential as full training will be provided.

We will offer you:

- Term time working
- A friendly and supportive team
- Local Government Pension Scheme
- Cycle to work scheme
- Access to onsite sport facilities and gym
- Local Government' Pension Scheme

For further details and an application form please visit the school website http://www.bws-school.org.uk/The_School/Vacancies/. If you wish to have the opportunity of an informal discussion prior to submitting an application form, please contact Mrs Annie Lloyd-Gilmour (HR Manager) alg@bishopwordsworths.org.uk. Applications are accepted by post and email.

Bishop Wordsworth's School is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful applicants will be subject to an enhanced Disclosure and Barring Service check as well as other relevant re-employment checks including satisfactory references and medical clearance.