



**BISHOP  
WORDSWORTH'S  
SCHOOL**

**BISHOP WORDSWORTH'S SCHOOL**

Exeter Street, Salisbury, SP1 2ED

Tel: 01722 333851

Headmaster: Dr S D Smallwood, BSc (Hons) PhD NPQH

**CATERING ASSISTANT - 15hrs**

- ❖ *The post will be with immediate effect and the vacancy will remain open until filled. Previous applicants need not apply.*
- ❖ **Deadline for Application:** Wednesday 26 January 2022
- ❖ **Interview date:** Week commencing Monday 31 Jan 2022
- ❖ **Remuneration:** The successful candidate will be appointed on BWS Support Staff pay scale Grade C Point 11 (£17,388 FTE) **Actual pay £5,983**
- ❖ **Hours: 15 hours a week / 39 weeks a year (could be 16 hrs)**
- ❖ Mon, Wed & Fri 09:30 – 14:45 (Some flexibility available)

Are you looking for a term time job within school hours to fit your current child care arrangements? If yes, why not consider working within our busy catering department, assisting in the preparation and serving of food to our students and staff. Due to an increase in pupil numbers, we are looking to expand our busy team to help cope with the additional workload.

**Duties will include:**

- Performing general kitchen duties as required, including the preparation of sandwiches and vegetables
- Assisting in cashless catering payments from staff and students
- Operating the dishwasher and manually washing pots and pans
- Serving food and snacks to BWS students both in the canteen and at catering stations around the school site

**About you:**

You will be energetic, enthusiastic, have a strong work ethic, willing to learn new skills, self-motivated, have good communication skills, a good sense of humour and be a good team worker.

**We will offer you:**

- Full Uniform and non-slip shoes
- Free lunch
- A friendly and supportive team
- Local Government Pension Scheme
- Cycle to work scheme
- Access to onsite sport facilities and gym

For further details and an application form please visit the school website [http://www.bws-school.org.uk/The\\_School/Vacancies/](http://www.bws-school.org.uk/The_School/Vacancies/). If you wish to have the opportunity of an informal discussion prior to submitting an application form, please contact Mrs Annie Lloyd-Gilmour (HR Manager) [alg@bishopwordsworths.org.uk](mailto:alg@bishopwordsworths.org.uk). Applications are accepted by post and email.

***Bishop Wordsworth's School is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful applicants will be subject to an enhanced Disclosure and Barring Service check as well as other relevant re-employment checks including satisfactory references and medical clearance.***