

Minutes of the BWSPA meeting held on

Tuesday 20th March 2024 in the Sixth Form Common Room, BWS

Present: Tom James (chair), Bea Longthorp (secretary), Sarah Robertson (treasurer) Kenecki Nduka-Richard (Assistant Secretary), Nicolette Beardsmore, Onur Gunce, Katharine James, Kate Doyle, Rob Jones, Kirsten Webber, Barry Smith, Kay Grandison,

Welcome and Apologies

Apologies received from Charles Tavener, Zainab Syeda (assistant treasurer),

School Update and Funding Requests (SDS)

- 1 Waterlogged pitches have meant a delay in sports fixtures. These are now back on and catching up.
- 2 Better weather has meant a change in how the students use their breaks time. During Covid the decision was made to separate the outdoor space so that each year group have their own patch of outdoor space exclusively for their use. This has been kept on. The Student Voice have expressed a desire for more indoor break choices and indoor rooms are now being trialled with prefect and teacher overview
- 3 Trips have increased, now more than pre-covid. These do have cost implications.
- 4 Year 10 exams have started.
- 5 Bishopgate – no further news; awaiting planning permission.

A specific proposal for funding was made but following discussion by the committee it was felt it fell outside the terms of the BWSPA's charitable objectives.

Minutes of the Previous Meeting held on 16th January & Matters Arising

It was noted that the minutes were not available online as advertised. Minutes were circulated within the committee after the last meeting and passed by Dr Smallwood but Andrew White head of IT is off long term sick and so they hadn't been uploaded to the website. BL will ask the headmaster's PA to do so.

Forthcoming Events/Activities

- Rain or Shine June/July. Booked for 28/6/24. NB will meet the crew at 16.00. Contract has been sent through. TJ will sign but it needs to be amended to reflect that the contract is with BWSPA not BWS as stated. The site team will be on hand for the event. Committee/volunteers will be needed to set the café, arrange cake donations, check tickets, take payment from footfall. Ticket can be brought from the website. Elizabeth Jenkins (pastoral care officer) to be asked to approach incoming Y7 parents if they would like to attend. Also to approach Stage 65 (BL) Studia Theatre (NB). Sports Hall is available if the weather is torrential.
- Second Hand Uniform Sales. More sales planned for 27/4 and 15/6 (TBC) and possible another specifically for the incoming Y7 parents if possible. Rolling advertising for continued donations and EJ needs more help with the organizing of the shop. KJ has offered. There is an agreement with the pastoral care team that if

a family is financially struggling then the second hand uniform shop will arrange the necessary sizing of uniforms and no payment is asked for.

- Dubai Tour – an overall huge success.
- Skittles evenings for the incoming Y7 parents and boys. Initial dates suggested as 20th, 21st, 27th, 28th Sept, 4th (and 5th if necessary) Oct. SR will approach the Black Horse pub to check availability. Dates will also need to be run past Nikki Miles. KW to create a poster to go into the incoming Y7 packs. Volunteers will be needed to support the prefects (to be appointed.) Raffles to be held to support BWSPA. Tickets available via the website.
- New ideas for fundraising discussed including BBC Radio 4's 'Any Questions' to be hosted at BWS (coffee and cake as fundraising opportunity for BWSPA). BL has approached Mr Stamp – politics teachers at BWS. Possibly for BWS politics society to take the lead? Possible Christmas wreath making evening and 'Great Bishops Bake Off' also discussed as possible fundraising ideas.

1000 Club Update

Currently £1345 in unclaimed prizes from 2021. Dr Smallwood has previously stated that any unclaimed winnings over 2 years old can be banked by BWSPA. Discussed ways of reaching winners (currently they are contacted by Nikki Miles via email) BWSPA regular newsletter considered. Currently £675 in main account, £249 in prepaid tickets.

Finance Update

Currently there is a total of £20,290.83 in all accounts.

Payment made to SWGS for their half of the Christmas grammar Fayre. £15000 transferred into high interest savings account..

Payments in of £342.72 from recent uniform sale and £115.07 from online 'easy fundraiser'.

Payments to go out: £21 to TJ for TENS license. (purchased for the Quiz planned for 22/3/24 but cancelled due to lack of numbers.) £15.11 to SR for domain change.

CP has asked if a donation of £120 from the Dinner/Dance at the Rugby club back in 2022 was paid towards the MUGA. SR will look into it as no donation was noted on the bank balance but several donations towards the MUGA has been made from BWSPA since then.

AOB

- Justgiving Charity Login – matter postponed until next month.
- Communications discussed. Internally within the committee this is currently mainly via email and WhatsApp but suggested it would be better if we put all documents (TENS licenses, contracts, minutes, agendas, 'how to' guides, contacts etc) onto the BWSPA website. This was set up by KW and all committee members will need logins for it to access the documents. TJ suggested an online meeting for KW to talk the committee through the website.
- External communications are currently all from BWS via Nikki Miles. Regular BWSPA newsletter discussed. KW has created one for SWGS and will send us the template. This can

then be regularly updated and sent out (monthly/termly?) This will also promote the BWSPA work, recruit volunteers/committee members and notify the 1000 club winners.

Meeting closed at 20.40.

Next meetings 8th May and 19th June.