



**BISHOP
WORDSWORTH'S
SCHOOL**

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Exeter Street, Salisbury, SP1 2ED

Tel: 01722 333851

Headmaster: Dr S D Smallwood, BSc (Hons) PhD NPQH



BWS GOVERNOR VACANCY

- The closing date for this post is **Friday 01 July 2022**
- Interviews will take place in the week commencing **20 July 2022**
<https://www.bishopwordsworths.org.uk/main-school/>

Would you value the opportunity to join the dynamic and effective governing body of Bishop Wordsworth's Grammar School as a Member Appointed Governor?

Are you looking to:

- Find a rewarding voluntary role that makes a difference to the lives of young people?
- Gain an insight into the workings of a thriving and high performing grammar school?
- Contribute to and represent the wider community?
- Have the opportunity to work with our team of governors and staff in improving our school?

We are looking for a committed individual who has:

- An open and enquiring mind;
- The ability to think strategically and look at issues objectively;
- The confidence to ask questions and join in debates across a range of issues;
- A willingness to listen and make informed judgements;
- Preferably a background in either finance, & audit, computing & communications or health & safety;
- Time to spare – time commitment is about half a day a month with most meetings in the early evening.

The Governing Body at Bishop's is responsible for:

- Setting the school's vision, aims and strategic direction;
- Monitoring and evaluating the school's performance;
- Being the critical friend to the Head and Senior Leadership Team (SLT) and holding them to account;
- Overseeing the financial performance of the school and ensuring that the budget is properly set and managed;
- Deciding policy and future development plans;
- Upholding good governance and working to further the success of the school.

The Role:

- We meet five times a year as a full governing body. You will also be expected to join at least one sub-committee. These are the Finance, Audit and Risk Committee, the Pay and Staffing Committee and the Admissions, Property and Health and Safety Committee, each of which meet 2 or 3 times a year;
- Our meetings are hybrid meetings, so Governors can join meetings virtually if needed. We ask that all Governors commit to at least 2 face to face Full Governing Board meetings each year;
- All Governors have subject links, and work closely with the Senior Leadership Team to regularly review policies and risk management areas. You will be actively encouraged to come and visit the school so that you develop a good understanding of how the school operates;
- All Governors have the opportunity to undertake further training to build on existing skills or to help develop new ones. Being a Governor is enjoyable, stimulating and rewarding. You will be joining a long-established governing body and will be supported by fellow governors via our informal buddy system.

Additional information:

- At Bishop's we strongly encourage applications from all sections of the community, and we have a commitment to diversity and inclusion in everything that we do.
- More details about Governors' statutory responsibilities can be found at <https://www.bishopwordsworths.org.uk/assets/Uploads/03a-Governors-Stat-Resp2.pdf>
- To apply, or to find out more about the role before applying, please email a cover letter and CV (maximum two pages each) to the Company Secretary company.secretary@bws-school.org.uk
- Please note that this post is subject to an Enhanced DBS clearance and Section 128 check.

Bishop Wordsworth's School is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful applicants will be subject to an enhanced Disclosure and Barring Service check as well as other relevant pre-employment checks.