

These minutes have not been approved by the Members

BISHOP WORDSWORTH'S ACADEMY TRUST

**Minutes of the Annual General Meeting**

**Held on Tuesday 3 December 2019 at 1820 in the Carpenter Room**

Present: Miss M J Horsburgh (Member & Chair)  
Mrs Ranaboldo (Representing the Salisbury Diocese Board of Education)  
Mr A E Willis (Representing the Lord Bishop of Salisbury)

In attendance: Dr G Branagan, Mr K G M Flynn, Dr S K Ghauri, Mrs R Harwood Lincoln, Mrs S Hayward, Dr V A Green, Mr J Oldham, The Headmaster (Governors), Colonel B Smith (Bursar), Lieutenant Colonel D J Peerless (Company Secretary)

| IT-EM | SUBJECT  | ACTION |
|-------|--|--------|
| 1.19  | <b>Chair.</b> It was noted that Miss Horsburgh would preside as Chair of the Meeting in accordance with Article 25 of the Company's Articles of Association  |        |
| 2.19  | <b>Notice and Quorum.</b><br>1. It was noted that a quorum was present and the Meeting would accordingly proceed to business.<br>2. There was produced to the Meeting the Notice convening the Meeting and, with the consent of members present, the Notice was taken as read.   |        |
| 3.19  | <b>Apologies for Absence.</b> Apologies were received from Canon E Probert (Representing the Cathedral Chapter) and the following governors: Professor Bell, Mr Blake, Mr Francis-Pollin.  |        |
| 4.19  | <b>Declaration of Interests.</b> Members and governors were reminded that they had an obligation to declare any interest which might impact on the business of the school, both as discussed at this meeting, or outside of this meeting. No member or governor declared any interest other than those in their annual declarations.   |        |
| 5.19  | <b>Minutes of Previous Meetings.</b><br>1. It was noted that Item 6.19 of the Meeting held on 20 Mar 19 had approved the Minutes of the 2018 AGM.<br>2. The following Members items since the 2018 AGM on 28 November 2018 were also approved: three further Members' Items at the 20 Mar 19 Meeting and one at the 14 May 19 Meeting. |        |
| 6.19  | <b>Resolution 2 - Accounts.</b> The audited Annual Accounts for the period ended 31 August 2019 comprising the Annual Accounts, the Directors' Report and the Auditors' Report were received unanimously by the Members.   |        |

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| 7.19  | <b>Resolution 3- Auditors.</b> It was proposed and agreed unanimously to appoint Fawcetts, Chartered Accountants of Windover House, St Annes Street, Salisbury, SP1 2DR as external auditors to the Academy Trust for the Year to 31 August 2020.  |  |
| 8.19  | <b>Special Resolution 1 – Change of Name of the Academy Trust.</b> The Company Secretary explained that the Secretary of State for Education had now approved the name change to: ‘ Bishop Wordsworth’s Church of England Grammar School’. The Resolution was agreed by the three members present who represented 75% of the Members and therefore the Resolution was carried.                             |  |
| 9.19  | <b>Special Resolution 2.</b> The Company Secretary explained that this had been added in because it might be advisable to update parts of the Funding Agreement in line with the current model. However, the only possible area that might be worthwhile concerned finance and was still being studied by the Bursar and that therefore this resolution would be raised at a later meeting if appropriate. |  |
| 10.19 | <b>Any Other Business.</b> Mrs Horsburgh was appointed for a further term of four years from 5 January 2020.   |  |
| 11.19 | <b>Date of Next Meeting.</b> It was agreed that a Members Item was to be included at the Governing Body Meeting on 24 March 2020.  |  |

Meeting ended 1830