

Minutes of a Meeting of the Governing Body

Held on Tuesday 22 May 2018 at 1700 in the Sixth Form Study Room

Present: Miss M J Horsburgh (Chair) Dr A S K Ghauri Mrs J Ranaboldo
 Prof A J Bell Mrs R Harwood-Lincoln Brig R N Wertheim
 Dr G Branagan Mr J Hastings The Headmaster.
 Mr K G M Flynn Mr B Jones
 Mr M Francis-Pollin Mr J Oldham

In attendance: Mr J Moore (Bursar), Lieutenant Colonel D J Peerless (Company Secretary).

ITEM	SUBJECT	ACTION
	The Headmaster opened the Meeting with a prayer. The Chair welcomed Mr Jones and Mr Flynn to the Governing Body.	
18.18	Apologies for Absence. Mr Blake, Canon Probert.	
19.18	Declaration of Interests. Governors were reminded that they had an obligation to declare any interest which might impact on the business of the School, both as discussed at this meeting, or outside of this meeting. No governor declared any interest except for children at Bishop's as per their annual declarations.	
20.18	Minutes of the Previous Meeting. Agreed.	
21.18	Matters Arising. 1. Item 73 Para 2. Prof Bell signed the declaration of interests. Dr Monserrat had now resigned.	
22.18	Members' Items. Nil.	
23.18	Safeguarding - Governor training. Dr Baker presented to governors, explaining their roles and responsibilities and how they should meet these.	
24.18	Governing Body Matters. 1. Policy Links. Mr Flynn to Harassment and Pastoral Care was ratified. ICT to Prof Bell and Public Exams to Mr Hastings was agreed. Charges and Remissions remained vacant. AFTERNOTE Taken by Mr Jones. 2. Vacant School/Faculty Links. Sixth Form had already been agreed to Dr Branagan. Humanities to Mrs Ranaboldo was agreed. OFSTED and Exam Results Data remained vacant. AFTERNOTE Latter taken by Mr Jones. 3. New Governor. Mr Flynn had been appointed on 4 May 18. 4. Committees. Mr Flynn to join F&A and Admissions PHS was ratified. 5. Privacy Notice. The Notice was agreed and most governors signed. Those absent or who did not sign were asked to sign and return the form	Can P'bert

	to the Company Secretary. AFTERNOTE signed by Miss Horsburgh, Mr Oldham. 6. AFTERNOTE. Dr Monserrat resigned on 19 May 2018.	Mr Flynn Dr Br'gan
25.18	Discipline Panel 24 Apr 18. The Chair reminded the Meeting of the background which was that a boy aged 12 had deliberately brought a knife to School and kept it in his school bag for at least two weeks; had shown it to other boys and that it had been seen on social media. He had been untruthful when questioned. The Policy is very clear and she reported that the Panel had unanimously upheld the Headmaster's decision for the boy to be permanently removed. Governors also agreed that all pupils must be told robustly that such behaviour would not be tolerated and the sanction that would almost inevitably follow.	
26.18	GDPR. The Company Secretary updated and advised as follows: 1. He tabled the Readiness Tracker, which showed nearly all action as complete. 2. He listed the actions taken to comply with GDPR: a new Data Protection Policy, a data map with a risk register, seven privacy forms for different school populations and some staff training, with more to follow. 3. He suggested to governors that, as further advice became available and more data was identified, the authority to make minor changes to the Policy should be delegated to him although changes would still be ratified at the next meeting of the relevant committee. This was agreed. 4. He advised governors that he would rarely send personal data to them by any means but, when this was necessary, it would be clearly be marked 'CONFIDENTIAL'; that such data must be protected by governors and destroyed when no longer required.	
27.18	GDPR. It was agreed that the use of private Email addresses could continue because: 1. Personal data was very rarely sent to governors. 2. Governance would be impeded by governors having to access another email address. 3. The extra security of using School email addresses was not great.	
28.18	Future Developments. The Headmaster opened by stating his aim that Bishop's continued to be a big, thriving, successful and secure school but that finances should be improved in order that there were positive options for progress in the future rather than, as had been for the last few years, a norm with negative options of where to cut and how to save funds. He then looked at four areas: 1. Expansion. From 2017 to 2023 he estimated that the School would expand to about 1152 pupils. This would require more staff, teaching rooms, laboratories (the pinch point) and space. Mr Oldham departed.	

	<p>2. Post 16 Admissions. He summarised the strategy for the current provision and allocation of subjects in the Sixth Form and outlined the benefits and problems of the current arrangement, noting possible alternatives. Governors were asked to consider this for further discussion at the next Meeting.</p> <p>3. Boarding. He noted that there were several state boarding schools and that some of them were grammar schools. The benefits were: net financial benefit from pupils; widening the catchment area, and therefore the possibility of social mobility, while avoiding lengthy commutes for pupils and the ability to run Summer residential courses. After governors had discussed this option he asked for about three governors to volunteer by 25 May to visit with a member of the Leadership Team schools who already took boarders. AFTERNOTE Volunteers are: Dr Branagan, Mr Oldham, Mr Jones, Miss Horsburgh.</p> <p>Prof Bell departed.</p> <p>4. International. He gave examples of schools that had overseas offshoots; these included one state school. He saw the benefits as, in particular, significant net income, staff exchanges and overseas pupil visits.</p> <p>Mrs Harwood-Lincoln departed.</p> <p>After discussion he asked for about three governors to consider these areas in detail. Brig Wertheim and Mr Flynn volunteered. AFTERNOTE and sufficient others for each area.</p>	
29.18	Self-Evaluation. To be taken at the next Meeting.	
30.18	Parent Governors - Appointment or Election. To be taken at the next Meeting.	
31.18	Any Other Business. Nil.	
32.18	Date of Next Meeting. Tuesday 10 July 2018 at 1730 in The Carpenter Room was agreed.	

Meeting ended 1922