

BISHOP WORDSWORTH'S ACADEMY TRUST
Minutes of a Meeting of the Governing Body
Held on Thursday 22 March 2018 at 1730 in the Carpenter Room

Present: Miss M J Horsburgh (Chair) Dr A S K Ghauri Canon E Probert
Dr G Branagan Mrs R Harwood-Lincoln Brig R N Wertheim
Mr M Francis-Pollin Mr J Oldham The Headmaster.

In attendance: Lieutenant Colonel D J Peerless (Company Secretary).

IT-EM	SUBJECT	ACTION
	The Headmaster opened the Meeting with a prayer.	
1.18	Presentation. A presentation was given by Ms Steer, Head of Religious Education.	
2.18	Apologies for Absence. Mr Blake, Prof Bell, Mr Hastings, Mr Jones, Dr K Monserrat, Mrs Ranaboldo.	
3.18	Declaration of Interests. Governors were reminded that they had an obligation to declare any interest which might impact on the business of the school, both as discussed at this meeting, or outside of this meeting. No governor declared any interest except for children at Bishop's as per their annual declarations.	
4.18	Minutes of the Previous Meeting. Agreed.	
5.18	Matters Arising. 1. Item 73 Para 2. The Register of Interests was signed by Canon Probert. 2. Item 86.17 Para 2 – Pupil Commuting. In answer to a question about a pupil commuting for nearly two hours each way, the Headmaster said that the Admissions and PHS Committee had looked at this case and agreed that no action should be taken for this or any future case except to warn parents of the detrimental effect of long commutes.	Prof Bell Dr M'seratt
	The Governing Body Meeting was formally closed and a General Meeting convened.	
6.18	Members' Items. 1. AGM Minutes. Agreed. 2. SDBE Representative. It was noted that Mrs Ranaboldo had been appointed to represent SDBE. 2. Governor Appointment. Mr K Flynn was appointed with effect from CRB Clearance.	

	The General Meeting was formally closed and the Governing Body Meeting re-opened.	
7.18	<p>Governing Body Matters.</p> <p>1. Vacant Links. Dr Branagan to Sixth Form, Mr Francis-Pollin to Pastoral Care. The following Policy links remained to be filled: ICT, Harassment, Careers, Homework, Public Exams (by a member of the Finance & Audit Committee). The following School/Curricular links also remain unfilled: Exam Results Data, OFSTED, Humanities. AFTERNOTE Mrs Ranaboldo to take Careers and Homework.</p> <p>2. Links Ratified. Mrs Ranaboldo to take Staff Leave Policy.</p> <p>3. Committees Appointments Ratified. Mr Jones to join P&S & Admiss PHS.</p> <p>4. Resignations. Mr Dormer had resigned on 22 Feb 18 and Mr Ward on 15 Mar 18.</p> <p>5. HM Performance Review. Miss Horsburgh to replace Mr Dormer was ratified.</p>	All
8.18	<p>Headmaster's Report. The Headmaster commented and answered questions on his Report as follows:</p> <p>1. Paragraph 12- Rugby Sevens. The seniors had won at Bryanston and the Under 15s had been runners up.</p> <p>2. Paragraph 15 – Appointments. The following would need to be appointed: an economist teacher and a part time teacher of Spanish or Spanish/ French.</p> <p>3. Paragraph 16. He drew attention to the sad case of a boy who had been required to leave the School and explained that this would have been a permanent exclusion except that there was a system in Wiltshire where the parents of such boys were offered fresh starts at other Wiltshire schools in order to avoid permanent exclusions and the consequent risk to a pupil's education.</p> <p>4. Appendix 1 – Extended Projects. He would collate the project titles and issue them. AFTERNOTE Emailed to governors on 23 Mar 18.</p> <p>5. Appendix 2 – Staff Training Day. In answer to a question about the Team building and Staff Wellbeing serial, he reported that this had been popular and successful.</p> <p>6. Appendix 3 – South West Academic Trust. He would probably not remain a member because most of this organisation's work was already covered at the Boys Academic State Schools meetings.</p>	

9.18	Finance and Audit. Brig Wertheim reported that, for the first time since 2014, Government funding would increase. He drew attention to the pie charts in the Bursar's Report which showed our relatively healthy financial position compared with some other schools and said that significant funds of both public and charitable money had now been accumulated and that therefore we would now be able to improve the School Estate further. To this end an architect had been contracted to look at the whole school site. The most important enhancement would be the provision of more science laboratories and it was very likely that temporary ones would be hired while money was bid for a permanent solution. He had also asked the Bursar to inform parents how their donations were being utilised.	
10.18	School Evaluation and Review - Governor Visits. 1. Mr Blake. Mr Blake's report was noted. 2. Miss Horsburgh. Miss Horsburgh said that she had been impressed with Mrs Atwood-Swann's drive and results so far.	
11.18	School Development Planning. 1. Strategic Plan 2018/21. The Headmaster explained that this was a high level document to tie in the various areas of development. The Plan was agreed 2. School Improvement Plan 2017/18. The Headmaster commented that, at this mid-year review, it was normal for most serials to be shown as green or amber. He drew attention to the two red serials, one of which had been cancelled and the other was awaiting the appointment of a new Chaplain: hence both were red.	
12.18	HM Mid-Year Review. The Headmaster drew attention to the report on his visits to other schools which had been both interesting and informative. He would circulate his visit reports. AFTERNOTE Actioned	
13.18	Update on General Data Protection Regs. The Company Secretary reported that a meeting had now taken place of those responsible for data in the School, that significant progress had already been made and that further work had been agreed and allocated.	
14.18	Governing Body Constitution. The Company Secretary reminded the Meeting of the interaction between the Members and Governors and their respective responsibilities.	
15.18	Company Secretary's Business. Nil.	
16.18	Any Other Business. Nil.	
17.18	Date of Next Meeting. Tuesday 22 May 2018 at 1700 in The 6 th Form Common Room	

Meeting ended 1847